



## BOARD MEETING MINUTES – JULY 2014

<b>Date</b>	21 <sup>st</sup> July 2014	<b>Time</b>	6:30pm – 7:48pm	<b>Meeting #</b>	1
<b>Attendees</b>	Joe Gatland, Samantha Hewlett, Rachel Brebner, Duncan Matthews, Paul Stevens, Aych McArdle, Taine Polkinghorne, Natasha Gaffin, Beth Maynard, Stace Robertson, Daniel Chorley				
<b>Apologies</b>	Melanie Govender, Anna Nelson, Jonathan Selu, Mathijs Lucassen				

### Minute Items:

<b>Item No.</b>	<b>Detail</b>	<b>Owner</b>	<b>Item Type</b> <small>(Note/ Action/Issue Decision)</small>
1.	<b>Meeting opened at 6:30pm.</b>		
2.	Introduction and overviews of roles were given by each board and staff member in attendance.		Note
3.	<b>Board development sessions</b>		
4.	Overview of RY structure and youth-led, youth-run model provided by Sam.		Note
5.	A session will be run at the beginning of each board meeting. Sam, Joe and Duncan will develop a schedule and assign people for each session.	Sam, Joe, Duncan	Action
6.	Sam will make the slides from this session available on the Drive.	Sam	Action
7.	<b>Pass minutes from last board meeting</b>		Note
8.	Insufficient numbers present from last meeting to pass June minutes.		Note
9.	We will attempt to pass the minutes at the next AGM/SGM.	Sam, Joe, Duncan	Action
10.	<b>Confirmation of office holders</b>		
11.	Unanimous vote in agreement with indicative vote. Co-chairpersons: Joe, Sam Secretary: Mel Treasurer: Rachel		Decision
12.	<b>Reports</b>		
13.	General Manager's report provided by Duncan. Report is available on the Drive.		Note



14.	Redacted		Decision
15.	Rachel to amend the budget to include extra hours and extra funding.	Rachel	Action
16.	Duncan to amend contract.	Duncan	Action
17.	Fundraising report provided by Paul. Report is available on the Drive.		Note
18.	Motion proposed to encourage Paul to apply for the TPH fund. Motion put forward by Sam. Seconded by Daniel. In favour: 8 Abstentions: 0		Decision
19.	Motion proposed to encourage Paul to apply for the Ministry of Social Development Capability Investment Resource. Motion put forward by Sam. Seconded by Joe. In favour: 8 Abstentions: 0		Decision
20.	Paul recommends that all members go online and nominate RainbowYOUTH for NZ Community of the year.	All	Action
21.	Currently in discussions with ANZ to get RY ribbons sold at ANZ branches.		Note
22.	Media report provided by Toni. Report is available on the Drive.		Note
23.	Suggestion to re-jig Curious website. To be discussed after Board and Staff strategy days.	Toni, Duncan, Sam, Joe	Action
24.	Education report provided by Aych. Report is available on the Drive.		Note
25.	RY has been asked to develop a programme for CYF.		Note
26.	<b>Committees</b>		
27.	An overview of the role and responsibilities of committees and expectations of board members to lead committees was provided by Sam.		Note
28.	Committees to be established at Board strategy day.	Board	Action
29.	<b>General Business</b>		
30.	Board strategy day set for August 3 at 10am.		Note
31.	25 <sup>th</sup> anniversary event outline was provided by Sam.		Note



32.	Motion proposed to establish a working group to scope and organise the 25th anniversary event. Motion put forward by Rachel. Seconded by Taine. In favour: 8 Abstentions: 0		Decision
33.	A 25 <sup>th</sup> anniversary event working group will be established at Board Strategy day.	Board	Action
34.	Alumni network project outline was provided by Rachel.		Note
35.	Motion proposed to establish a working group to consult stakeholders and put together a more complete brief on establishing the network for board approval, including costs and ongoing commitment required Motion put forward by Rachel. Seconded by Joe. In favour: 8 Abstentions: 0		Decision
36.	Duncan and Rachel to develop survey for stakeholder feedback.	Duncan, Rachel	Action
37.	Proof Campaign will be rebriefed to Toni and Duncan by Sam prior to next board meeting.	Sam, Toni, Duncan	Action
38.	The Youth '12 Transgender Fact Sheet launch is set for August 4. All board members were encouraged to attend.		Note
39.	<b>AOB</b>		
40.	No other business.		Note
41.	<b>Meeting closed at 7:48pm.</b>		